

REGENCY PUBLIC SCHOOL

SITAPUR

(A MINORITY INSTITUTION)



PROSPECTUS



Regency Public School
Raseora



Regency Teachers Training College
Raseora



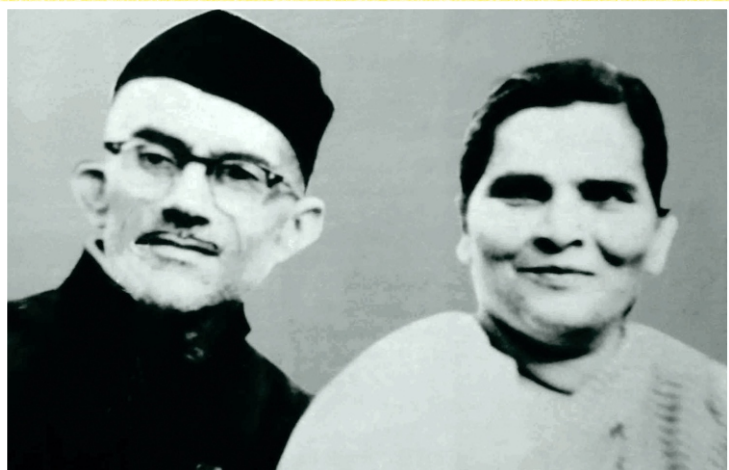
Regency Public School
Vijay Laxmi Nagar



Regency Public School
Station Road



Regency Institute of Management And Technology
Raseora



Syed Mohammad Rafi and Kaneez Begum

Rafi-Kaneez Memorial Education Society

Founded in the memory of Mr. Syed Mohammad Rafi and his wife Mrs. Kaneez Begum, the Society strives to produce students with an east-west blend of modern value and skill driven education. Mr. Rafi was a visionary, seer, educationist, and philanthropist. He solicited the education of the girl child. He was pained by the darkness of ignorance and the aversion to learning among his people, and the people in general. With the education system in India going through a sea change under the British administrators, it was sad for him to observe the hostility of his clan towards the progressive western education.

The majority of the Indians took to it enthusiastically in the aegis of the reformers, but his own people were averse and he was determined to obliterate this stigma. Though he did not live long to realize his dream it found shape in his diehard son, Mr. M. F. Zaidi who with his dynamism and optimism has been steering this great vehicle since its inception in 1996. The big entity today started as a primary school with a small but impressive number of 85 students in its roll. Since then there has been a steady movement uphill, leading to the Institute going up to Class XII. With the Inter College the Degree College too started rolling and today, Regency is not just a school. It is a group of Institutes with a Public School as a leading one not only in the district but even in the arena of Council run Schools it has made a permanent niche for itself. Besides there is the College for Management and Technology, apart from the Regency cluster the sister concern, Edmonton Public School, is also in its fold.

The Society with its President Mr. M.F. Zaidi has eminent educationists, scientists, engineers, doctors, industrialists and social workers. The enlightened members of the Society are forever alert and provide state of the art infra structure and professional faculty to achieve the best education. Though an Islamic Society and Islamic in essence it reaches out to all in the same way with the same care and love. The fabric is secular and this makes it the right Institution for scholars to come into her guardianship. The social ambience is congenial and pleasant wherein growth is fostered in the most wholesome way.

The Society is registered under the Societies Registration Act 1860 along with the registration under Section 12A and 80G of the Income Tax Act. It is a non political, non profiting voluntary organization who, “teacheth man that which he knew not.”



Founder President Mr. M.F. Zaidi

Vision

Our vision is to take Regency to the status of a deemed university through quality and skill driven education producing benevolent, capable, and success oriented students who will be dutiful, truthful, courageous, futuristic-human beings and nation builders.



Mission

The Society has the onerous task of making her vision come true and has set target on making Regency a deemed University. It already has a successful Public School, a Teachers Training College, and Institute of Management and Technology. More than one Institute is on the offing such as a College for Pharmacy, a Para Medical College, a Medical College and an Engineering College. The Society employs a contingent of forceful faculty who impart knowledge and skill with the aid of most modern technique and gadgets. With the faculty working whole heartedly through these Institutes of up to date learning the Society is duty bound to produce Industry ready, corporate ready, and world ready young global citizens.



Regency

"Where imagination achieves the impossible"

Principal
Mrs. R. Zaidi

I welcome you whole heartedly to Regency. It is that sanctuary which will make you an individual of distinguished accomplishment with the help of innovative teaching, and value oriented education. Among all the renowned institutions, Regency too is concerned to prepare students for life. Life is becoming easier day by day on one hand. On the other, it is throwing challenges which need an accurate mind with the right knowledge and skill to take on them.

The new millennium has ushered new methods of teaching, of research, of learning, and of community services. And this prompts good institutes to engage an alert faculty who strives incessantly to arrive at new summits. Regency has from the beginning noted the imminent, and moved with time and students did not have to face the brunt of changing times.

This is what I can say precisely of an Institution which is forever toiling for the love it bears for teaching, learning, and serving the community. For an Institute which has stood her grounds on her own rights, and made it possible for all young minds who come to her, to achieve their imagination, this space is too small for me to hold to your views what Regency stands for and what she does for her pupils. Yet I propose this column and the text and visuals it holds to be the reflection of the great entity called Regency.

I say once again, that when you enter the portals of Regency you become a part of this great heritage. You have come here to grow and excel, and growth and excellence is what you shall achieve at Regency Public School, the pioneer and leader in the field of basic and higher education. Yes this is the place to start your formative years and strengthen and brighten the years to come.

Here's wishing you the best of luck with Regency.

The Serenity and the Expanse

Make the Institute a cut above the rest

Regency Public School, is a minority run Institute, but it serves all who are ready to grow into strong individuals with global outlook and face the challenges of the fast moving world. The School is divided into two wings. The Junior and the Senior Wing. The Junior Wing is housed in a closed building in the heart of the city. This closed environment ensures a one to one observation and a close vigil which children need most. Herein they learn to master English which is otherwise a foreign language, being constantly mentored by the loving teachers. Growing up in this ambience for five years prepares them for the senior wing which is housed in a 20 acre campus amidst a pastoral surrounding rendering the right environment for physical, mental and spiritual growth. The little children completing kindergarten, are strengthened in their views and morals to adapt easily to the wider campus of the Senior wing.



The School and its Philosophy

Education is the making of a man. It is enlightenment which is the sign of a civilized society. Culture comes from it and this grooms and shapes individuals and regulates their behavior and attitude. The right attitude is needed to reach the right altitude of life. We at Regency endeavour to attain this. We catch them young and with our student centric approach, we apply student friendly techniques. We work on their personality traits in a manner that helps inculcate in them the right attitude towards life, which includes their academic sphere and their personal life. Once fortified with it they strive and reach the right altitude of their life.

The Campus



*The Campus is spread over 20 Acres.
The Regents experience the best of nature.*

A lush green sprawling campus on 20 acres houses the five main structures including the Boarding Houses, the large field for football, cricket, badminton court, volleyball court, and tennis court with an open theatre. The campus is flanked by mango orchards to the north and northwest of its perimeter, the river Sarain on its east and verdant meadows to its south and southwest. Well-manicured lawns and gardens skirt the helms of the pristine white structure which is the school building. It is a three storey quadrangle with spacious corridors. All classrooms are with large windows opening to the blue skies which is symbolic of the old adage, 'the sky is the limit', and the green fields are the vistas to a wider learning scope.



Affiliation

The School is affiliated to the Council for the Indian School Certificate Examinations, New Delhi for ICSE-Class X and ISC-Class XII in three streams, Science, Commerce, and Humanities. It is a co educational institution. Living up to the Society's drive for Skill based Education, the School is recognized for the Certificate of Vocational Education too, CVE-Year XII, by the Council.



School Terms

The academic year is from March to February of the following year, divided into three terms:

Term I: March to July

Term II: August to October

Term III: November to February

Vacation

Summer: Mid of May to end of June

Winter: End of December to 1st week of January

Combination of Subjects

Combination of subjects opted by the students will be strictly on the basis of merit and at the discretion of the Principal.



Process of Admission and Teaching Methodology

Children learn and thrive in congenial environment, as learning becomes fun. There is elaborate use of most modern teaching aids and explanation and understanding.

Play Group: Rolling Admission after Registration:

Children of 2+ age are admitted to Play Group. Learning pertains to adjusting to the peer group and emulating the 'teacher' who substitutes the 'mother'. No action or movement of theirs is restricted. They learn a few oral and stroke making skills with the help of rhymes, stories, and play way activities.

Nursery: Rolling Admission after Registration:

At 3+ children are auto-promoted to Nursery. Here they follow an upgraded version of that which they have learnt in the previous year. This ensures a total and fine motor coordination and oral skills in the child. Children are taught to be patient, co-operative and responsible. This in turn helps develop their sensitivity to distinguish colors, shapes, sizes, and the various signs required to learn Reading, Writing, and Arithmetic.

Kindergarten: Admission granted after Registration:

Children are admitted to Kindergarten Lower at 4+, and Kindergarten Upper at 5+, to build a strong foundation, to make them orally/verbally strong, they are now introduced to formal mode of learning. This is fostered, by the use of text books and note books, and teacher-student interaction. Children learn to be sociable, united, and independently active by play activities, puzzles, and co curricular activities.

Classes I - VIII: Admission granted after Registration and qualifying the Entrance Test:

Education is imparted on the guidelines of the NCERT and the Council for the Indian School Certificate Examinations. Teachers with specialization in their respective fields of studies teach with innovative methods. Literary and cultural activities along with creative and research work are performed, equipping the students with a better grasp on their subjects. Practical work and structured question and answer prepares student for the Council Studies and Examination.

10+2 Classes: Registration for Entrance Test:

The prescribed syllabus by the Council starts from March and ends in February of the following year. On qualifying the Entrance test of the School, and Registration, student can seek provisional admission. It is so as confirmation depends entirely on the approval of the Council. This stands confirmed on producing Pass Certificate and Transfer/Migration Certificate of any school recognized by any Board/ Council and the fulfillment of the Eligibility Criteria.

When the student is ready, the Teacher will appear.

School Assessment



Unit Test, Assignment, Classroom Activities and Examination

1. Every activity related to academics, class work, home work, and project work are marked or graded and is considered to determine promotion.
2. Every child has to submit an authentic certificate to support the leave requested during Unit Tests or examination for consideration.
3. The submission of leave application and authentic certificate will help to determine the type of leave to be granted, such as, urgent leave (UL) or medical leave (ML). Note that no test or examination will be conducted beyond the date and time for the student even after submission of the above testimonials.
4. A student who avails of ML or UL during an Examination or Unit Test shall not be awarded any rank.
5. Every student is given a report card wherein the child's performance in the Unit Tests and examination are recorded. Parents have to collect the report cards on dates specified, and return them duly signed on date specified. A fine of Rs. 100/- will be imposed for a damage caused or loss of the report card for a duplicate report card.
6. Every child appears for the Unit Tests and Terminal Examinations which carry 20/80 marks. The Scheme for Test/ Examination is given to the students 15 days in advance. This ensures the regularity the student has to maintain.
7. The decision of the School Authority pertaining to promotion is final.

Private Tuition

1. The School disapproves of private tuitions. No parent should enter into any agreement with any teaching member for private tuition without the prior permission of the Principal.
2. The School is alert of its responsibility towards weaker students who need greater attention, and so has provisions of special remedial teaching.

Admission Rules

1. Children are admitted at the age of two plus.
2. Prospectus is issued for the particular academic year and cannot be used in the following academic year.
3. A child's name on the waiting list does not guarantee his/her admission to school.
4. Admission is granted after a written test by the candidate and a personal interview of the candidate and the parents.
5. On considering the child capable for admission, the School extends the provisional offer for admission and this should be accepted within a week of the receipt of the offer.
6. The School reserves the right to grant or deny admission without specifying any reason.

Note:

That the School/School Society/Any of its Employees/Office Bearers will not be liable for any damages/charges on account of injuries, fatal or otherwise, which may be sustained by the student at any time during his/her stay in the School, while taking part in studies, sports, extra curricular activities and while in transit using personal transport/school transport or any other form of activities of the School, within or outside School premises. All expenses that may be incurred in the treatment of such injuries will be borne by the Parents/ guardians.



Attendance, Absence, Fine And Re-admission

1. A minimum attendance of 75% of the total working days in an academic year is a must, failing which a student is barred from writing examination.
2. A student whose name is struck off on account of absence from school for continuous 15 days, and is habitually late, indisciplined, and careless may not be re-admitted to school.
3. Students must be back on the re-opening day after each vacation. Parents may not disturb their wards during school hours/examination period on account of family functions.
4. Students are not allowed to leave school during school hours without the permission of the Principal.
5. The Principal has the right to suspend a student without any prior explanation. The Principal may also ask parents/guardians to withdraw the child from the School if his/her conduct or academic progress is not satisfactory.

Student Behaviour Code

Discipline is the foremost factor. Any slackness, disobedience, and disregard of rules are not tolerated. Any breach of trust or of good manners, or any word of action likely to lower the good name of the School is a breach of the School discipline. The School reserves the right to expel the student whose diligence or progress in studies is consistently unsteady or unsatisfactory / or whose conduct is harmful to other students without any liability on the part of the Institution and the dues paid will not be refundable. Immorality, grave insubordination, or contempt of authority, or breaking bounds are always sufficient reasons for immediate expulsion/rustication.



Anti Ragging/Bullying Policy

Ragging is a crime and is not allowed in the school. We encourage our students to tell us if they see anyone else being bullied. A Complaint Box has been placed to make it easy for students to report ragging /bullying or talk about any other issue they may wish to communicate to the Principal.

Withdrawals

Notice of withdrawals must be given in writing at least a month in advance before commencement of new academic session. In case a child is withdrawn after commencement of the academic session, full fees for the rest of the academic year have to be paid to procure a transfer certificate.

Withdrawal Notice

1. Student not returning to school in the next academic year should notify the Principal before March 1. Failing to do so will impose the payment of full fees for the first term of the ensuing academic year.
2. A parent may be asked to withdraw his child / children if there is a debit balance in the Imprest Account or if any other dues of the school are not paid within one month of a demand made by the School.
3. The Principal reserves the right to ask parent/ guardian to withdraw his/her ward without furnishing any reason, if the same is considered in the interest of the school.
4. A pupil suffering from any disease or infirmity which in the opinion of the Principal, renders him/her incapable of participating in the total life of the school will not be eligible for admission and should the Principal discover such a disease or infirmity to exist, subsequent to the admission of a pupil, he/she will be subject to immediate withdrawal.
5. In the event of withdrawal, the student will need a transfer certificate. Transfer Certificate will be withheld unless all dues to the school are paid in full.

Detention

Students failing to secure promotion to the next class for two consecutive years have to be withdrawn with a Transfer Certificate, notifying 'failed'.

Transfer Certificate

Transfer Certificate is issued by the Principal on application for the same accompanied with a transfer fee of Rs.500/-



House System



The entire student population is divided into four Houses to ensure a deeper sense of belonging, and a spirit of wholesome competition. The mottoes of the respective Houses become their guiding force. All activities and academics of the students contribute to the performance of the Houses. Every specialized activity and event in the School is a competition among the four Houses. Children become confident, initiative, and competitive with such systematic, professional and customized practices.

Rabindra Nath Tagore : Success through Perseverance

Mother Teresa : Service to mankind is service to God

Sir Syed Ahmad Khan : Always Alert, Defeat Alert

Guru Nanak Dev : Strive for Excellence



We at Regency have always believed that all curricular, co-curricular and academic activities have to gear up to make a child truly educated. Besides, Regency also facilitates personal integrity to service and respect for mankind.

Routine of The Day:- Daily Routine includes assembly, learning classes, physical training and preparatory classes.

Facilities

Classroom lectures and studies become interesting and students grow enthusiastic when every such lecture and theorizing classes are accompanied by practical classes in state of the art modern laboratories.

Class Rooms

Spacious, airy, smart classrooms help the teacher to make lessons interesting. Audio visual aids complement teachers to help focus the concentration of the students on the lessons which become a joyful treat and the classrooms become the welcome seat for learning.



Science Laboratories

State of the art laboratories with ultra modern gadgets and instruments is the right place for a mind which delves, divulges, and infers.



Computer Laboratory

The laboratory is designed and laid so as to help every student grow computer savvy. Each student sits at a system and works under the able guidance of the instructor.



Mathematics Laboratory

A well equipped Mathematics laboratory is provided for students to develop their acumen to think and work logically becoming deft with numerical, their usage and various simple and complicated problems.



Home Science Laboratory

The laboratory is designed with a modern kitchen and dining space. Students learn to cook and also recognize the ingredients. The well laid out dining arrangement is meant for them to learn table manners, handling the tablewares and etiquettes Indian, and western.



Library

Regency is ever willing to help student go a long way where knowledge is concerned. A fully computerized and well stacked library is the answer. The School is determined to inculcate the reading habit in students, for nothing is more rewarding than a well read person. The library is a store house of books on various subjects, ranging from the classics, to all subjects pertaining to their studies, and to various modern branches of learning. The Library stores a number of Books on subjects which will aid students in competitive and entrance examination, along with magazines, periodicals, journals, newsletters, national and international.

Library Rules

1. Books are issued for a period of 7 days at a time.
2. Only one Book is issued at a time.
3. Failing to return a borrowed book on time calls for a fine of Rs. 10/- per day.
4. If the book is damaged, borrower has to pay three times the price of the Book, and a fine of Rs. 100/-
5. Borrower must point out any damage to the book before issuing; otherwise the liability of the damage will fall on the incumbent.
6. Tearing, dog ears, folding of pages, and scribbling will tantamount to damaging the book.
7. Borrowed books have to be returned before the commencement of the Annual Examination and a clearance slip obtained thereof from the library, to be permitted to write the examination.



*Books are my best friend, they don't give me angry looks when I ask them a question;
I go back to them a hundred times..*

Sports and Games



Sports and Games are an integral part of our curriculum and are regarded as being as important as the academic component. Living up to this, the School maintains a large playground for cricket, football and hockey. It has well defined badminton, volleyball, and tennis court. The school also provides special coaching for martial arts, gymnastics, adventure sports, athletics and roller skating. Sports and games are organized as per the prefixed time table like other subjects, so that every student gets an opportunity to play and train under an expert eye. Full time sports faculty and a host of part time coaches constitute the Regency's sports department.



...help us in our play, to keep ourselves physically strong...



Co-curricular Activities

True Schooling is a blend of the academic and the co-curricular activities making students grow into multi faceted personality. Abiding by this norm the School offers an assortment of activities, in the form of various clubs, societies, and associations.



The stage offers man to vent his emotions and he becomes what he plays.....



Curricular Activities

Regency imposes the need to develop oratory skills in the students. They are trained rigorously to achieve the best they can possibly acquire through participation in elocutions, debates, declamation and quiz contests at school, interschool, national, and international levels. The tradition has been going on from the very beginning, and today Regency is recognized for the excellent debaters and elocutionists it has been producing.



Exhibitions

Students are active throughout the year producing interesting items through handwork, stitching, sewing, gardening and many more allied activities. These articles and items are exhibited during exhibitions such as the Science exhibition and the Art & Craft exhibition.



Community Service and Social Responsibility

Community Service is a part and parcel of education. The Society and the Schools under its guardianship believe and work to fulfill its social responsibilities by making every Regent know and understand the significance of their own individual responsibility to society. It does so by organizing rallies, awareness drives within the perimeters of an academic subject, Socially Useful Productive Work (SUPW) visiting the nearby neglected rural neighborhood and working besides helping them with commodities and means.



Educational Tours and Excursions

Regency believes that 'Travelling too is a part of learning'. Regency organizes tours and travels in a manner that their text information and classroom lectures become ground reality. Various tours and excursions throughout the year which covers all subjects ranging from Geography, Science, History, Literature and the rest create enthusiasm in the students and learning becomes a delight.



Annual Proficiency Awards

The last function of the academic year is the Annual Proficiency Awards Day. It is a unique celebration, a fitting tribute to all students who have worked throughout the year, and parents who have supported their wards and their mentors in their labour and love for learning are partakers of this glorious day of achievement. It is a day of reckoning for the students who have won distinction and for their proud parents. We at Regency believe this to be an auspicious day wherein the two pillars of education are hailed by the Society and the teaching community.



School Transport

1. Guardians are requested to arrange transport for their children's daily commute as far as possible.
2. Bus facility is available to a limited number of students.
3. If guardians want to discontinue the school transport facility after availing it for some time, they must either serve two months' notice or pay transport charge for two months.
4. Transport charges are payable for all twelve months.
5. Parents will make their own conveyance arrangement in the event of transport breakdown until the vehicle is road ready.
6. The School buses will pick up students from certain specified points. Under no condition will they provide door to door services.
7. The School takes utmost care to ensure safety and security of students on transit. In the event of any accident, it will not be liable for any damages/charges on account of injuries, fatal or otherwise, which may be sustained by the student while availing school transport. All expenses that may be incurred in the treatment of such injuries will be borne by the Parents/Guardians.

School Timing

Class	Summer	Recess	Winter	Recess
Play Group & Nursery	8:50 am to 12:30 pm	10:50 am to 11:20 am	9:50 am to 12:30 pm	11:25 am to 11:50 am
L.K.G. & U.K.G.	8:50 am to 1:30 pm	12:30 pm to 1:00 pm	9:50 am to 1:30 pm	11:25 am to 11:50 am
I to III	8:20 am to 2:30 pm	12:30 pm to 1:00 pm	9:00 am to 2:30 pm	11:25 am to 11:50 am
IV to XII	7:30 am to 2:30 pm	12:10 pm to 12:35 pm	8:30 am to 2:30 pm	12:15 pm to 12:40 pm

Summer Timing
March 15 to November 15
Winter Timing
November 16 to February 28

Visiting Hours ***Principal***

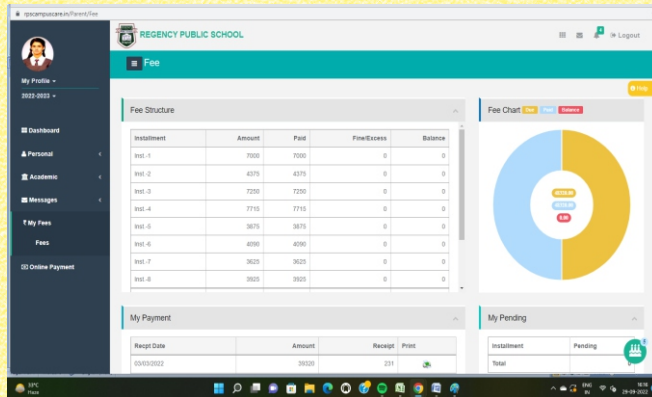
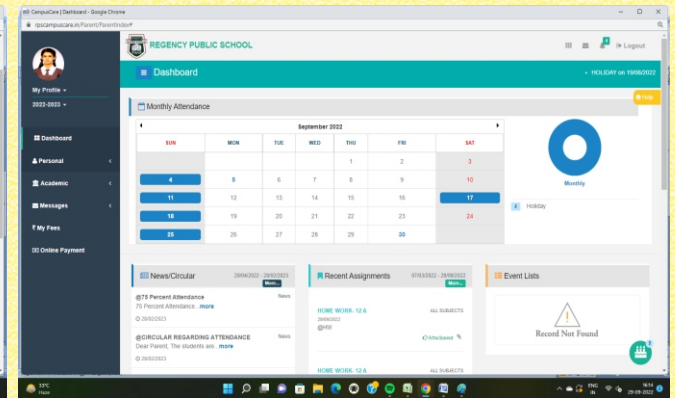
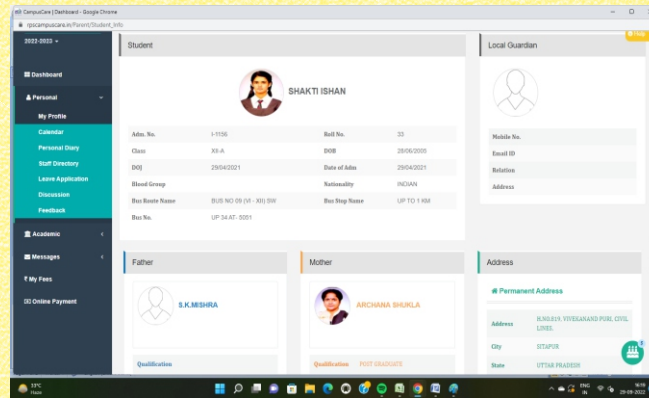
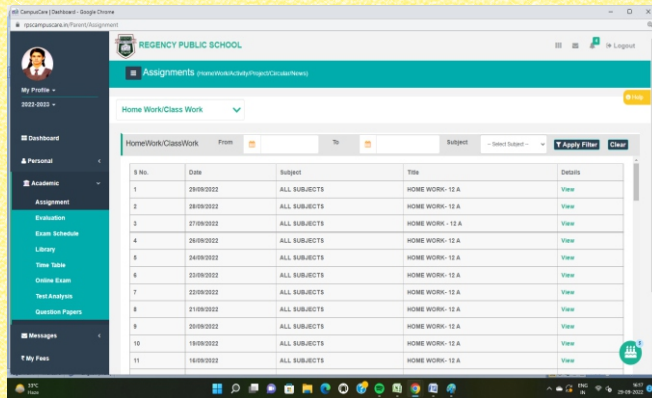
Junior Wing:	Monday	Wednesday	Friday	10:00 am to 12:00 noon
Senior Wing:	Tuesday	Thursday	Saturday	10:00 am to 12:00 noon

Office Hours

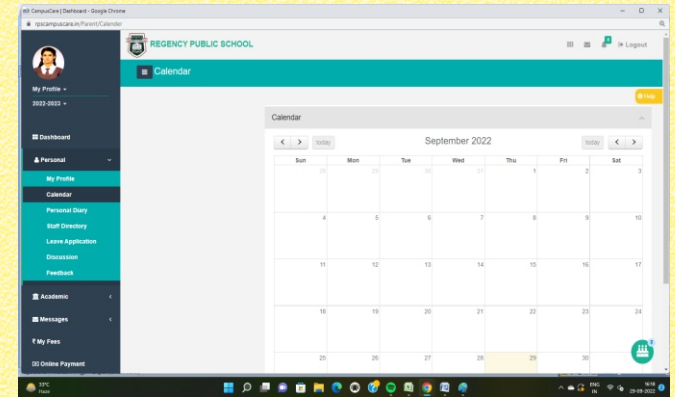
Monday to Saturday: 10.00 am to 12:30 pm
and
1:30 pm to 3:30 pm

Online Enterprise Resource Planning Solution

The School is one of the few Institutions having an Online Enterprise Resource Planning Solution. Parents are now at liberty to find out every detail pertaining to their ward's Academic and other school related information 24x7.



*Stay Connected
24x7
Stay Updated*



Online Grievance Redress Cell

The Institute has a unique online redress solution to cater to the problems. The parents can register their problems online as well as telephonically. Every case is pursued systematically and parents can report to the school authorities in case grievances have not been redressed to their satisfaction. In the event of grievances not redressed properly the matter remains alive online until it has been redressed in the manner that satisfies them.

School Uniform

Category –A

Approved Summer Uniform-Playgroup onward

Boys

1. White shirt (half sleeves)
2. House shirt (half sleeves)
3. White shirt (half sleeves, with green and maroon bands on the sleeves and collar)
4. Half pants (grey) up to Class V (trousers VI onward)
5. Half pants (white) up to Class V (trousers VI onward)
6. School tie
7. School badge
8. School belt
9. Grey socks
10. White socks
11. Black shoes
12. White canvas shoes
13. House shoes
14. Turbans white (PT) and maroon

Girls

1. White shirt (half sleeves)
2. House shirt (half sleeves)
3. White shirt (half sleeves, with green and maroon bands on the sleeves and collar)
4. Tunic (grey, knife pleated, knee length/trousers grey) VI onward
5. Divided skirt white/trousers white VI onward
6. School tie
7. School badge
8. School belt
9. Grey socks
10. White socks
11. Black shoes
12. White canvas shoes
13. House shoes
14. Nylon ribbon (maroon), white for PT and colour of the House

Note:

1. Lab coats (white) are compulsory for students of Classes IX, X, XI and XII (Science stream).
2. Aprons are compulsory for students opting for Home Science.

Category B

Approved Winter Uniform- Playgroup onward

Boys

1. White shirt (full sleeves)
2. House shirt
3. House sweat shirt (full sleeves)
4. White shirt (full sleeves, with green and maroon bands on the sleeves and collar)
5. Trousers (grey)
6. Trousers (white)
7. Grey, V necked pullover with monogram
8. Blazer (bottle green, single breasted)
9. School tie
10. School badge
11. School belt
12. Grey socks
13. White socks
14. Black shoes
15. White canvas shoes for PT
16. House shoes
17. Turbans white (PT) and maroon

Girls

1. White shirt (full sleeves)
2. House shirt
3. House sweat shirt full sleeves
4. White shirt (full sleeves with maroon and green bands on sleeves and collar)
5. Tunic (grey, knife pleated, knee length/ trouser grey) VI onward
6. Divided skirt (white) for PT / trousers white VI onward
7. Grey pullover V neck with monogram
8. Blazer (bottle green), single breasted
9. School tie
10. School badge
11. School belt
12. Grey socks
13. White socks for PT
14. Black shoes
15. White canvas shoes for PT
16. House shoes
17. Nylon ribbon (maroon), white for PT and colour of the House

Clothing List For Boarders

CATEGORY A (same as that for day boarders)

CATEGORY B (items to be brought from home)

- | | |
|--|--------|
| 1. Vest | 8 nos. |
| 2. Underwear | 8 nos. |
| 3. Night suits | 3 nos. |
| 4. Handkerchiefs | 6 nos. |
| 5. Pillow | 1 no. |
| 6. Pillow cover | 4 nos. |
| 7. White bed sheet | 4 nos. |
| 8. Full size towel | 3 nos. |
| 9. Face Towel | 3 nos. |
| 10. Rubber slippers | 1 pair |
| 11. Lock and key | 2 nos. |
| 12. Dressing gown for winters | 1 no. |
| 13. Home clothes | 6 sets |
| 14. Linen bag | 1 no. |
| 15. Evening sports kit | 2 nos. |
| 16. Quilt (Polyfill) with coloured cover | 1 no. |
| 17. Bed Roll | 1 no. |
| 18. Floaters | 1 no. |
| 19. Small Torch Light | 1 no. |
| 20. Steel Trunk 32" | 1 no. |

CATEGORY C (items to be brought from home)

(Toilet kit)

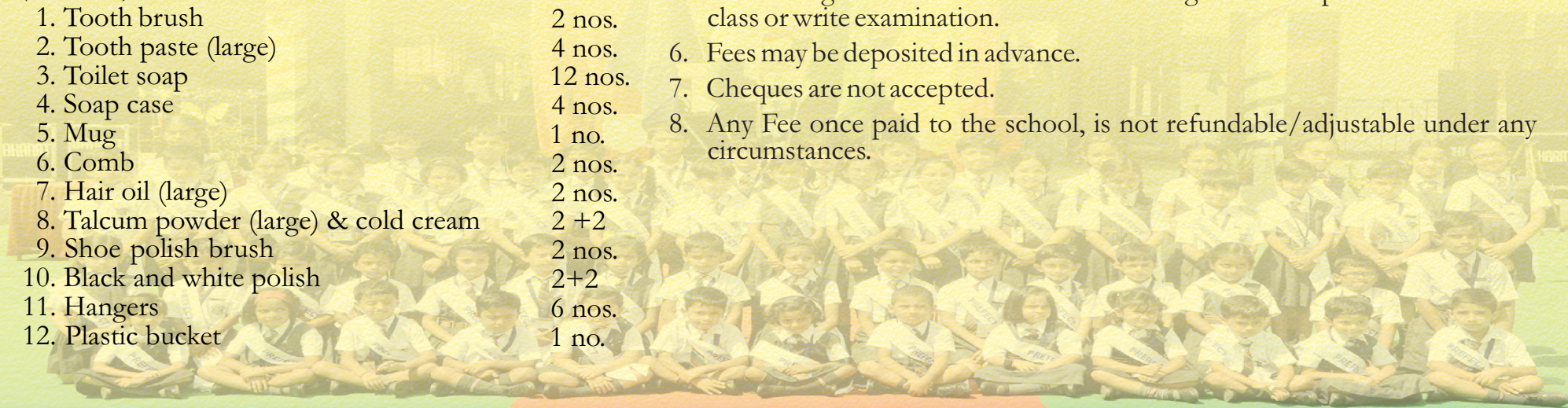
- | | |
|---------------------------------------|---------|
| 1. Tooth brush | 2 nos. |
| 2. Tooth paste (large) | 4 nos. |
| 3. Toilet soap | 12 nos. |
| 4. Soap case | 4 nos. |
| 5. Mug | 1 no. |
| 6. Comb | 2 nos. |
| 7. Hair oil (large) | 2 nos. |
| 8. Talcum powder (large) & cold cream | 2 + 2 |
| 9. Shoe polish brush | 2 nos. |
| 10. Black and white polish | 2 + 2 |
| 11. Hangers | 6 nos. |
| 12. Plastic bucket | 1 no. |

Note: Parents please take care to

1. Mark all the articles in Category B & C sent from home with the child's name in marking ink.
2. Toilet requisites should be provided by parents to last for at least four months. The school does not take responsibility for supply of such items.
3. Articles in Category A is recommended by the school to ensure uniformity.

Fee Rules

1. Fee must be deposited by the 10th of every month at the school's Account Office, 64 Station Road, Sitapur or online via School's ERP. If the 10th falls on a Sunday or a holiday payment should be made the day before the due date. For online fees payment please visit www.regencypublicschool.com or www.rpscampuscare.in.
2. Late Payment will impose a fine of Rs. 50/- for School Fees and Rs. 25/- for Bus Fee after 25th of March and 10th of other months till the end of the month.
3. If fee remain unpaid for two consecutive months, the name of the student will be struck off the roll, and a fee of Rs. 200/- will be charged for re-admission.
4. School Fees and all other dues must be cleared before terminal and final examination.
5. Children against whom dues are outstanding will not be permitted to attend class or write examination.
6. Fees may be deposited in advance.
7. Cheques are not accepted.
8. Any Fee once paid to the school, is not refundable/adjustable under any circumstances.





My Regency My Pride

Boarding and Boarders

Home is the place where you start growing, sheltered by the loving care and concern of parents. But to grow worldly wise and confident nothing can be better than a boarding life with peers and strict guardianship. Regency believes in this dictum and solicits it, transforming year after year the rustic infant into urbane entities.

Boarding

Two spacious modern blocks for girls and boys respectively are situated in the eastern end of the campus assuring quiet and comfort for good living.



Diet

A healthy diet of vegetarian and non vegetarian meals is provided. Food is taken in the dining hall under the supervision of the wardens and the in-campus teaching members. Care is taken to instill hospitality and etiquette at the table.



Personal Hygiene

Children, especially the younger ones are looked after by helping maids. There is first aid arrangement and facilities to get medical care at all hours.

Games and Sports

Children play various games in the evening after taking rest for a while post lunch. Every inmate is trained into one indoor and one outdoor sports activity compulsorily.

Study Hours



Compulsory study hours are fixed for the boarders under the supervision of the in-campus faculty members. Senior students are provided with special classes under the aegis of teachers specialized in their subjects.

Rules for Boarders

Parents leaving the child in the hostel for the first time must realize that the child will feel uneasy to begin with but will soon adapt to the new environment. Frequent visits can hinder the settling in process.

1. Leave may be granted to students whose conduct and academic work are satisfactory. Parents may not demand leave for their children in case the authorities refuse leave.
2. Leave of absence during term is sanctioned for the following reasons:
 - (a) To attend the wedding of brother/sister or a parent's brother/sister. Leave is granted for two days, plus the time for travel.
 - (b) To offer condolence to immediate relations, leave is granted for two days plus the time for travel.
 - (c) Medical leave is granted on production of medical certificate. The duration is as mentioned in the certificate.
 - (d) Day leave is granted twice a month on Sundays between 10:00 am and 5:00 pm provided the child is not required for any activity or study, and his/her conduct and work being satisfactory.
 - (e) Overnight leaves are granted on second Saturdays except the second Saturdays falling during examinations and or school functions.
3. No student is allowed to leave on his/her own/with friends/with servants without written authority of parents addressed to the Principal.
4. Parents intending to take their children out on leave should inform the Principal sufficiently in advance.
5. Visiting Hours: On Sundays/holidays 10:00am to 5:00pm. Friends/relatives wishing to meet need to produce written permission from parents.
6. Parents are requested not to send mobile phones with their children, in case such a rule is flaunted and the mobile found in the child's custody, it will be confiscated.
7. The child will be allowed to make a call home on Saturdays and the duration of such a call will not exceed 2 minutes.
8. Parents visiting their children in the School shall not enter the boarding house premises without prior permission of the Principal. Boarding houses are the private abode of the School Community and their privacy should not be flouted.
9. If the Parents desire that their children should not meet any other person besides those whose photographs are attached on the admission form, they need to ensure that a special endorsement is made in the admission form and counter signed by the Principal.
10. Parents are advised not to leave any valuables in possession of their children. The School shall not be responsible for their safe keeping.
11. In the interest of the students, correspondence received by him/her will be subject to selective censorship or checking.
12. The Principal can ask the parents to withdraw their child if she/he feels the child's presence is a bad influence on others. The Principal may also remove a child from the School whose parents/guardian misbehaves with the school staff.
13. During the breaks all parents are required to visit the School and accompany their children home. In case they are unable to turn up, only the ones whose photograph and information has been provided in the admission form will be permitted to do the needful.
14. Letters regarding fees, accounts, academic welfare, or complaints should be addressed to the Principal. In all correspondence the roll number of the student and his/her class should be mentioned.
15. The above rules apply to parents residing/touring Sitapur or nearby towns. Parents are reminded not to request the Principal/wardens to relax the rules for their convenience as this is a deviation from the School Policy.



...a home away from home...

Recommendations and Parental Co-operation

1. Parents should check the school diary of their wards everyday and guide him/her to complete assignments.
2. Remarks in the School Diary should be acknowledged and countersigned regularly.
3. Parents should refrain from criticizing teachers in the presence of the child as this diminishes the child's respect for the teacher and the School.
4. Parents need to seek prior permission of the Principal to meet their children during school hours.
5. Parents should be present for the functions they are invited to. Presence of at least one parent is compulsory at the Open-House session.
6. Teachers of the School are forbidden to give private tuitions. So please do not approach them.
7. Change of address and phone numbers have to be informed.
8. Parents need to encourage and ensure the participation of their wards in school activities.
9. Children should not wear expensive ornaments or bring mobiles to school. They should wear no makeup, kajal or mehndi and keep their nails and hair trimmed. Flouting the rule will cause the imposition of fine.
10. The school is not responsible for loss of books, money, clothes, any other item of the children.
11. Any damage done to property or the premise will have to be compensated.
12. Children's daily commute should be escorted by authorized persons.
13. Meet the Principal for any grievance/complaint, and not the class teacher. You may not meet teachers during class hours without the permission of the Principal.
14. Complaints should be made in writing in the School diary.
15. Take care to send your wards to school neatly dressed and in proper / prescribed uniform.
16. Observe the fee schedule strictly.
17. Parents' cooperation is needed during functions to maintain punctuality, regularity and discipline.
18. Celebration of birthdays are not allowed in the school. Parents please take note that they are not permitted to distribute candies or gifts by way of celebrations during the school hours.
19. Participation of selected students in school functions is compulsory.
20. Students should be regular and punctual. Latecomers will not be allowed to attend class without the permission of the Principal.
21. All absences must be accompanied by a written leave application. If the child suffered from infectious diseases a recovery and fitness certificate by an authorized medical practitioner should be produced.
22. Students should keep their bicycles, motor bikes, and scooters, properly locked at the parking lot. The school is not responsible for loss/damage.
23. Students riding their own motorbikes should have helmets and valid driving license. In case the child reports without them vehicle will be confiscated.
24. Students have to maintain ethical values through their manners, discipline and commitment.
25. All communication is to be addressed to the Principal.

Note:

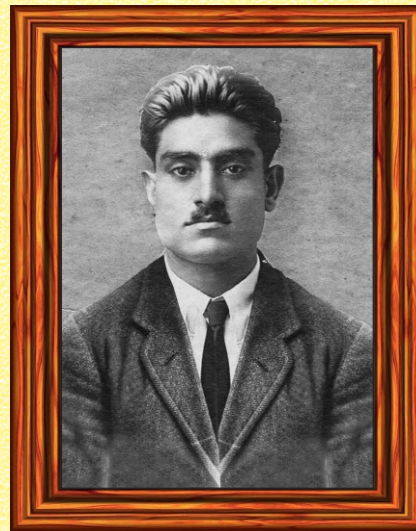
1. This is a prospectus outlining procedures, aims, objectives, and facilities and not a detailed document of rules and regulations.
2. Regency Public School reserves the right to delete /alter/ revise /change the contents as mentioned in this prospectus at any time without giving any prior notice.
3. The rules and regulations mentioned in the previous prospectus stand repealed.
4. In case of any dispute whatsoever will be referred to the arbitrator duly appointed by a committee nominated by the Society who will adjudicate upon the matter and give Award in this regard according to the provisions of the Indian Arbitration and Conciliation Act and the award so pronounced shall be final and binding upon the parties.
5. All disputes are subject to the territorial limits of jurisdiction of Sitapur Court.

Scholarship

Meritorious students who are economically weak are offered scholarship. Such candidates from the minority community are given scholarship, and even deserving students from the general category are considered. The selection of the recipient is at the discretion of the School Authorities.



**S.S. Babar Shah
Memorial Scholarship
For 100% Attendance
Boys**



**Qari Akhlaq Hussain
Memorial Scholarship
For 100% Attendance
Girls**



**Begum Akhtar Sultana
Memorial Merit Scholarship
For Meritorious Girl**

Seek scholars with Intelligence...



**Syed Mohammad Rafi
Memorial Award
For 100% Score in Mathematics
ISC**

Awards



**Kaneez Begum
Memorial Award
For 100% Score in Science
ICSE**

Shared Responsibilities / Parental Involvement

Good working relationships between students, teachers and parents are essential to ensure all students reach their full potential. Parents are given the opportunity to share their unique knowledge of the children in regular meetings throughout the school year. They are encouraged to participate in the collaborative effort of education of the children directly by involvement in school events, attendance at the Open-House session, meetings with teachers and House mentors and more particularly, by supporting and encouraging the children and monitoring their progress.





Looking Ahead

At Regency Public School we are working for the future of your child. We retain traditional values as the foundation of our success, whilst ensuring that we develop opportunities for innovative and creative approaches to learning supported by our state of the art facilities.



Prof. Abhishek Mishra
Ex. Prof. IIM Ahmedabad



Mr. J.S. Mishra (IAS)



Dr. Khursheed Ahmad
Prof. McMaster University, Canada



Mr. Pankaj Kumar (IAS)
District Magistrate



Col. P.S. Bindra
Commanding Officer, NCC

Dignitaries in Campus



Mr. Fareed Mehfooz Kidwai
Minister Technical Education UP



Mr. H. A. Shah
Media Manager Uniliver UAE



Mr. Hasan Ghias
Prof. Harvard University



Dr. Maroussia Ahmed
Prof. McMaster University
Canada



Dr. Hayat Qidwai
Chairman BMRC
Muscat Oman

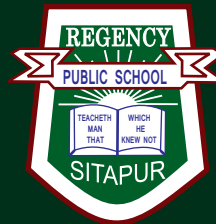


Mr. Arvind Kumar
Principal Secretary Health



towards excellence.....

<http://www.regencypublicschool.com>



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